

The Role of the Ambassador/Volunteer



The main role of a volunteer is to support the facilitator delivering the workshop, mentoring and providing enthusiastic guidance to the students while they complete their activities.

It is an opportunity for students to meet and interact with a 'real life' industry professional. Your presence will enhance the learning of the students and provide them with the opportunity to learn more about careers in your industry in a fun, informal setting, as well as gain a better understanding about what a career might look like for them.

Please also be aware that this is primarily a supporting role - due to time constraints you will not be required to deliver a presentation as part of the workshop. Providing there is enough time, you will be able to give a brief talk on your career and invite students to ask questions.

These will likely be questions such as:

What is your job and what does it entail?

What did you study and what was your route into your career?

What do you do on a typical day?

Why did you choose this career?

Be prepared for what may seem like random or inappropriate questions, such as 'How much do you earn'; you can turn this around to tell students how much a person in your job role might earn on average.



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What Do Schools Want From Volunteers?

- Talk to children about the job you do.
- Answer questions from children.
- Help with activities they are delivering.

Schools Expectations Of Visitors

- No mobile phones.
- Avoid any inappropriate language or content.
- No smoking.
- Always sign in at reception and wear your pass if given one.

Safeguarding, Health & Safety

- Always bring a DBS certificate if you have one.
- Always bring photographic ID.
- Never take photographs of children.
- Never be alone with a child or take them away from the group.
- Never restrain a child.
- Never touch a child - even to get their attention - unless there is an immediate safety risk.
- Always use staff toilets- never pupil toilets.
- If you suspect a child might be being harmed, ALWAYS tell a member of staff- Learn by Design staff in the first instance, and then a schoolteacher, both of whom will then follow their designated procedures.
- Don't give children your contact or social media details.

What We Need From You (If Not Already Provided)

If you could please fill out the form on the attached link below (If you have not done so) so we can book you onto this event <https://forms.gle/RBptdrrFwuo3dYen9>

What We Will Provide To You

- Name and contact details of our Delivery Team Lead who will be delivering the workshop.
- Full details of the school address and school contact details.
- Full details of the workshop timings.
- Additional details of the day – timetable of the day (if possible), parking etc.

What You Need To Bring On The Day

- Your DBS certificate (If obtained).
- Photo ID such as Driving Licence or similar.
- Lunch/Drinks unless advised otherwise.
- Please dress smartly but ready to join in – no jeans or trainers please. (If you wear a uniform for work, you may want to wear this to give the students an insight into what you do!).

If you have any further questions or queries, please contact
Darren Kimberley – Employer Volunteer Co-ordinator on the contact details below:
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Thank you for your support it is much appreciated.