

Holiday Activities and Food (HAF) Assistant Camp Leader



About the Company

Learn by Design is a market leading Education Outreach company that has been working since 1995 to provide schools, children, and young people with enriching educational experiences. We help children achieve and sustain better lives by providing youth services across the country. We work with more than 1000 schools every year, to create educational experiences for young people, that compliments their learning objectives and enhances the curriculum.

We often work on behalf of employers and public sector clients to develop and deliver exciting events, programmes and competitions aimed at raising young people's aspirations or inspiring them into particular careers, pathways or sectors.

Working with Wiltshire Council and funded by the Department for Education, we will be delivering the Wiltshire FUEL Camp over Easter, Summer and Winter school holidays 2023 which is a programme for 4–16-year-olds who receive free school meals, refugees, children in the care system or those referred through professional services.

About the Programme

Research has shown that the school holidays can be pressure points for some families. This can lead to children being less likely to access organised out-of-school activities and more likely to experience social isolation.

The government's Holiday Activities and Food (HAF) programme is a response to this issue, with evidence showing that free holiday clubs can have a positive impact on children by providing easily accessible enrichment activities, whilst also providing them with a nutritious meal. The choice of activities is designed to develop participants' resilience, character, and wellbeing along with their wider educational attainment.

The HAF programme is delivered in Wiltshire using the brand FUEL (Food, Unity, Energy, Laughter) and the programme is a direct response to the growing issue of holiday hunger.

About the Role

We are looking for staff who are committed to making the school holidays an enriching experience for these children and are prepared to go the extra mile to achieve this.

The Assistant Camp Leader will be responsible for the smooth running of their assigned camp by supporting to manage between the 5-15 Camp Coaches who each lead a team of about 10 children (aged 4-16). With support from colleagues, including the Camp Leader and SEND Specialist, the Assistant Camp Leader will ensure the wellbeing of all participants by delivering a safe and engaging programme and will be in a position to step up to Camp Leader role if required.

This role is suitable for a youth leader who can act as a strong role model and support Camp Coaches in facilitating the activities.

Main Responsibilities

- Attend compulsory training.

- Ensure that the support, pastoral, and safety needs of the children are met by supporting the Camp Leader in managing the Camp Coaches and taking part in daily check-ins.
- Ensure all policies and procedures are followed and tasks are completed accurately throughout the programme. Such tasks include incident/accident and safeguarding reporting as well as risk assessments.
- Ensure Camp Coaches are delivering assigned content in a fun and engaging way, ensuring that the children get the most out of each session.
- Work collaboratively with the Camp Leader to help camp coaches liaise with each other to coordinate resources and activity space.
- Manage your time well, supporting your own group or activity, whilst ensuring Camp Coaches are adhering to the timetable to allow any guest activity providers can deliver as planned.
- Work collaboratively with the SEND Specialist to best support participants who have additional needs.
- Run and facilitate sessions when and if required to support Camp Coaches.
- Adhere to staff code of conduct and wear your uniform when on camp.
- Be responsible and accountable for cleaning of classrooms/halls/venues etc, when it is a venue requirement to leave premises in state found.

Your Skills and Experience

Essential

- Experience of managing a team and working in line with a daily schedule.
- Experience of building a positive rapport with children from a variety of cultural, economic and social backgrounds.
- Ability to inspire and motivate teams and individuals to help them achieve their potential.
- Excellent teamwork skills and ability to collaborate effectively with colleagues.
- Ability to be proactive and adaptable with the skills to think on your feet.
- Well organised with a responsible attitude to paperwork and recordkeeping.
- Positive and motivated attitude.

Beneficial

- Experience of leading and facilitating activities/sessions and reflection activities.
- Ability to vary instruction style to suit different audiences and range of learning styles.
- Experience of working in a demanding environment, and the ability to remain calm in difficult situations.
- Awareness and understanding of equality and diversity.
- Commitment to personal and professional development.
- First aid awareness and safeguarding qualifications.
- Experience of delivering either creative and performance arts activities, sports sessions (Level 2 sports coaching qualification or above ideal) or STEM themed activity sessions.

Safer Recruitment Policy

Learn by Design is committed to safeguarding the children with whom we work. As such, all posts are subject to a safer recruitment process, including a criminal record check and a check against barred lists. We expect all staff members to share our commitment to safeguarding by complying with our policies.

Locations	Amesbury, Calne, Chippenham, Devizes, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge & Westbury
Role length	4 days within April half term, between 03-April and 14-April (Exact dates to be confirmed by Wiltshire County Council)
Role Type	Part time (actual working hours TBC)
Salary	£15 per hour plus paid training
Training	TBC

To apply, please email your CV and cover letter to:

recruitment@bydesign-group.co.uk